

City and Salmon & Salmon River Development Agency
Town Square Gazebo

REQUEST FOR PROPOSALS

Deadline November 15, 2006

I. ELIGIBILITY

Open to artists residing in Lemhi and Custer Counties, Idaho.

II. BUDGET

- Artist Fee (Design/Fabrication Assistance) - \$2,000.00
- Materials (Lumber/Poles/Hardware/Construction) - \$13,000.00

III. ART OPPORTUNITY

Overview

The City of Salmon and Salmon River Development Agency (SRDA) are jointly undertaking redevelopment of an area directly across from City Hall known as Town Square. We are reclaiming this riverfront property as public space for residents, visitors, and special events. Town Square will enrich the City's social and cultural activity and enhance the economic vitality of our community.

We are seeking design and fabrication assistance for a Gazebo, centrally located within the revitalized Town Square. This Gazebo will reflect our small town, western lifestyle. We envision the artist's design as a central focus of public art that represents the heritage of our community, such as ranching, mining and the timber industry.

Historically our community has depended on the timber industry for its livelihood. Small diameter timber is quickly becoming an important asset for our community. Many of our local furniture makers, home builders, artists and craftsmen are now utilizing this resource. We want to reflect this use of small diameter timber in overall gazebo design. Once Gazebo design is established, other park amenities such as benches, lighting, tables and fencing may then be constructed to complement this theme.

Gazebo Design Features

- The Gazebo will be 35-40 feet in diameter, covered and placed on a concrete pad.
- Overall design will be open in nature, reflect the heritage of our city (such as mining, timber and ranching) and the lifestyle of our small western town.
- The main structure will be built from small diameter timber or logs.
- The design will incorporate river rock.
- The Gazebo will provide for safety with handrails or steps that do not distract from visual access to the interior. These features should enhance the overall artistic merit of the Gazebo.

- There will be at least two access points, one of which incorporates a ramp for persons with disabilities and the movement of large pieces of art or equipment such as sound systems or sculptures.
- Design will accommodate lighting and sufficient electrical outlets that enhance and do not detract from overall appearance.
- Design must meet building and electrical codes of the 2003 International Building Code (IBC).

Installation

Our small community has a rich heritage of local artists and craftsmen. The location of the Gazebo, within Town Square, will allow us to showcase community talent and promote a greater awareness of the tremendously talented individuals who live here.

Gazebo design will require some understanding of small diameter timber construction. Proposals will require basic design specifications as well as a feasible plan to assist local engineers or contractors in construction. This team will work with the artistic design selected to build a structurally sound gazebo. The artist selected to design the Gazebo will be expected to work with local contractors and city personnel to ensure that site preparation will accommodate the Gazebo design.

IV. SELECTION PROCESS

This is a design team commission. Design Team Members will include:

- Board Members from SRDA
- City Representatives - Gary Van Huffel, Stan Davis
- A local architect or building contractor
- Representative from the Salmon Arts Council
- Representative from the Historical Society

Proposals will be reviewed by the Design Team and the TOP THREE CANDIDATES will be selected by November 30, 2006. These proposals will be posted in City Hall and the City Library for public comment. Local radio and newspaper notices will also solicit public response. FINAL GAZEBO DESIGN will be selected no later than January 30, 2007.

Proposals should provide basic design sketches and/or photographs which include a clear representation of artistic elements. The artist will be asked to submit anticipated installation and site requirements for the gazebo, an estimate of materials needed and a basic outline of fabrication requirements. The Design Team will review proposals for the artist's specifications regarding gazebo installation. Coordination and meetings with the Design Team will be limited. However, depending on installation needs, there may be some coordination with the gazebo project manager, architect, and/or engineer.

Scope

The City of Salmon and SRDA reserve the right to cancel or amend any or all of the scopes or budgets referenced in this document.

V. TIMELINE

September 2006	CALL TO ARTISTS for the preliminary design of gazebo
November 15, 2006	DEADLINE FOR PROPOSALS - Applications must include a proposed budget for materials and artist fees.
November 30, 2006	TOP THREE PROPOSALS selected by design team will be posted for public response.
January 30, 2007	FINAL GAZEBO DESIGN SELECTED.
April 1, 2007	SITE PREPARATION COMPLETE such as fill and concrete pad.
June 1, 2007	FINAL COMPLETION OF THE GAZEBO
July, 2007	DEDICATION CEREMONY DURING SALMON RIVER DAYS

VI. APPLICATION DELIVERY

Proposals due by November 15, 2006, 5:00 p.m., at Salmon City Hall:

SRDA – Gazebo Proposal
200 Main Street
Salmon, Idaho 83467

The application should be packaged in such a manner that the sealed envelope clearly reflects the project name and the Applicant's name and address. All materials submitted become the property of SRDA and will not be returned unless a self-addressed and stamped envelope, with sufficient postage, is provided. SRDA will make every effort to protect submitted materials; however, it will not be responsible for any loss or damage.

VII. APPLICATION PRESENTATION

Please do not staple any materials together. All pages of your application should clearly indicate your name, date, and project submitting for.

VIII. APPLICATION CONTENT

- Professional resume (2 page maximum)
- Proposal (typed, 4 page maximum) - Explain your proposed schedule, process, and Gazebo design elements. Describe anticipated fabrication and installation needs. Graphic representations of design features should be included whenever possible.

- Preliminary Budget (typed, one page maximum) - Include a cost estimate for all facets, including but not limited to material costs, and anticipated fabrication and installation costs.
- Illustrations (11x17" maximum size) - additional visual support materials and/or illustrations to show your proposal.
- References - Include client name, contact name, and phone number.

Optional Application Materials

Visual Support Materials - Pages or slides must be annotated, including title or location of work, date of work, the corresponding slide number, and short description. Indicate budget where applicable.

- Photographic slides - Up to 10 slides (35mm) of recent work. Slides must be in a clear plastic slide sheet; each slide must be labeled with the artist's name, the top clearly marked with an arrow, and a number to correspond to an annotated slide list.
- Computer Presentation (optional) - Up to 20 html pages or Power Point slides.
- Optional Relevant Experience and Qualifications Support Information - May use selected printed materials such as articles, catalogues, etc. (one copy).
- Self Addressed Stamped Envelope - To have your application materials returned following the competition, include a self-addressed stamped envelope, with accurate postage.

IX. INQUIRIES

All questions regarding this Request for Proposals are to be directed to:

Wayne Tallmadge
Chairman, SRDA
200 Main Street
Salmon, Idaho
(208)756-3214.